



**Patterson Pump Co**

## **PA24 Fire Pump Mount 7C**

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**Department:** Small Pump Assembly

**FLSA Status:** Non-Exempt

**Grade/Level:** 4

**Job Type:** Regular

**Work Schedule:** 2<sup>nd</sup> shift

Monday – Thursday. Additional hours if needed.

**Job Status:** Full Time

**Reports To:** Production Manager

**Amount of Travel Required:** None

**Positions Supervised:** None

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### **POSITION SUMMARY**

Work as part of a team having responsibility for assembling an entire pump or components of a pump and pump products.

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### **ESSENTIAL FUNCTIONS**

#### **Reasonable Accommodations Statement**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable Accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

#### **Essential Functions Statement(s)**

- Perform quality checks on products and parts.
- Assembles pumps and prepares them for shipment.
- Rotate through all the tasks required in a particular production process.
- Shovel, sweep, or otherwise clean work areas.
- Review work orders and blueprints to ensure work is performed according to specifications.
- Determine work assignments and procedures.
- Operate machinery and heavy equipment, such as overhead cranes and lifts.
- Measure, align, and mount parts using tape measure, straight edge, and feeler gauges.
- Comply with established safety policies and procedures. Wear required Personal Protective Equipment as directed. Use appropriate tools designed for their specific job tasks. Provide feedback related to hazard assessments and/or accident investigations.
- Act in accordance with Patterson's Company policies (ex. Harassment, Equal Employment Opportunity, Ethics, etc.).
- Regular attendance at work is an essential function of the job.

## **POSITION QUALIFICATIONS**

### **Competency Statement(s)**

- Accuracy - Ability to perform work accurately and thoroughly.
- Applied Learning - Ability to participate in needed learning activities in a way that makes the most of the learning experience.
- Autonomy - Ability to work independently with minimal supervision.
- Detail Oriented - Ability to pay attention to the minute details of a project or task.
- Organized - Possessing the trait of being organized or following a systematic method of performing a task.
- Safety Awareness - Ability to identify and correct conditions that affect employee safety.
- Technical Aptitude - Ability to comprehend complex technical topics and specialized information.
- Accountability - Ability to accept responsibility and account for his/her actions.
- Responsible - Ability to be held accountable or answerable for one's conduct.
- Adaptability - Ability to adapt to change in the workplace.
- Reliability - The trait of being dependable and trustworthy.
- Self-motivated - Ability to be internally inspired to perform a task to the best of ones ability using his or her own drive or initiative.
- Communication, Oral - Ability to communicate effectively with others using the spoken word.
- Judgment - The ability to formulate a sound decision using the available information.
- Problem Solving - Ability to find a solution for or to deal proactively with work-related problems.
- Motivation - Ability to inspire oneself and others to reach a goal and/or perform to the best of their ability.
- Deductive Reasoning - Ability to apply principles of logical or scientific thinking to a wide range of intellectual and practical problems.
- Initiative - Ability to make decisions or take actions to solve a problem or reach a goal.

## **SKILLS & ABILITIES**

**Education:** High School Graduate or General Education Degree (GED): Required

**Experience:** 6 plus months of experience

**Computer Skills:** Basic computer skills

### **Certifications & Licenses:**

**Other Requirements:** Perform all other duties as required by supervision.  
Overtime as required.

## PHYSICAL DEMANDS

<b>N (Not Applicable)</b>	Activity is not applicable to this position.
<b>O (Occasionally)</b>	Position requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
<b>F (Frequently)</b>	Position requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
<b>C (Constantly)</b>	Position requires this activity more than 66% of the time (5.5+ hrs/day)

### Physical Demands

Stand	F
Walk	F
Sit	O
Manually Manipulate	C
Reach Outward	C
Reach Above Shoulder	F
Climb	O
Crawl	O
Squat or Kneel	O
Bend	O

### Lift/Carry

10 lbs or less	F
11-20 lbs	F
21-50 lbs	O
51-100 lbs	N
Over 100 lbs	N

### Push/Pull

12 lbs or less	F
13-25 lbs	O
26-40 lbs	O
41-100 lbs	N

### Other Physical Requirements

- Vision (Near, Distance, Color, Peripheral, Depth)
- Sense of Sound - Basic
- Sense of Touch
- Ability to wear Personal Protective Equipment (PPE) - Hearing, eye, foot, and hand PPE

## WORK ENVIRONMENT

Manufacturing shop floor environment. Cold in winter, hot in summer.

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Prepared By:	_____	Date:	_____
Approval:	_____	Date:	_____
Approval:	_____	Date:	_____
Approval:	_____	Date:	_____
Employee Signature:	_____	Date:	_____

The company has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent a contract of employment, and the company reserves the right to change this job description and/or assign tasks for the employee to perform, as the company may deem appropriate.